

Minutes:

Town of Stockton Board Meeting

Tuesday, July 24th, 2018

Town Hall, 7252 6th Street, Custer, WI

6:30 pm

1. Call to Order by Chairman Mike Bronk at 6:30 pm. The Pledge of Allegiance was recited. Supervisor Jeanne Dodge, Supervisor Terry Johnson, and Clerk Lauri Novotny also present. Treasurer Sandra Walters was excused. Representing the Emergency Services Department was Deputy Fire Chief Randy Shirek and Deputy EMS Chief Joe Brandt. Jim Dodge and Jerry Piesik also present.
2. Motion (Dodge/Johnson) to approve the agenda for July 24th, 2018. Motion carried 3-0.
3. Motion (Johnson/Dodge) to approve the minutes for the Town of Stockton Board of Review Meeting of July 9th, 2018. Motion carried 3-0.
4. Anyone wishing to address the Board – No one came forth with questions or concerns.
5. Emergency Services Report - **Fire Chief General Report & Fire Report:** Deputy Chief Randy Shirek indicated to the Board that the Department has had minimal calls lately including one accident on County Highway J which, thankfully, there were no injuries. **EMS Report:** Deputy Joe Brandt stated that the EMS team has responded to 21 calls within the last few months. They will be participating in the Arnott Lions Car Show this upcoming weekend with hand-on only CPR demonstrations. He also reported that there are 5-6 new members of the Department. He stated that all personnel were successful in taking the final Emergency Medical Responders exam with the individual with the highest score being from the Town of Stockton. He also said that he is in the process of working with the County to see if he can obtain additional grant assistance to be used towards the purchase of both AED (automated external defibrillator) and “bags” for EMS members. The cost associated with equipment for a new responder is approximately \$2,000.00. This does not include the cost of the safety jacket, gloves, etc.
6. Park Committee Updates – Chairman Bronk reported that he’s noticed more community members utilizing the park and the pavilion which is great to see. He stated that the Park Committee has asked the Town Board to review some picnic tables for purchase for the Town of Stockton Park Pavilion. The type of table that has been suggested by the Park Committee along with a quote from Gerber Tables LLC is a galvanized table with pine wood seating and table top. Chairman Bronk indicated that he would like to explore that rubber encapsulated version which would be longer lasting and maintenance free verses the wooden type that were originally presented to the Board. Supervisor Dodge agreed and stated that they may be slightly higher cost initially but the less maintenance and longer lasting table would be worth it. Supervisor Johnson agreed. Clerk Novotny will provide information from recent pamphlets to Board Members for their review and discussion at the next Board Meeting. Jerry Piesik inquired as to whether or not a basketball hoop can be installed within the parking lot area. Board members felt that using a separate area for basketball may be more beneficial especially with the potential for the parking lot to be partially full or full which would eliminate the possibility of using the basketball court. The potential soccer goals were discussed with Mr. Piesik indicating that he is going to be looking at some PVC version goals in the near future and will let the Board know of his thoughts. Mr. Piesik also inquired as to the status of the trial Walker mower purchase. Chairman Bronk reiterated that a decision has not been made. He stated that he has spoken to one of the Road Crew members but would like to talk to others as well as view the mower himself, possibly looking at a used vs. new mower for the Town needs.
7. 2018 Road Work – Chairman Mike Bronk reported that he recently asked Clerk Novotny to publish a Notice for Bids relating to the continued improvement along 6th St, from Smokey Road to County Highway K. A copy of the Notice was provided to Board members. Chairman Bronk stated that he asked American Asphalt for a proposal to pulverize, grade, grind and pave for budget purposes only. Board members were provided with a copy of this budget only document which included a price of \$5,800.00 for pulverizing with an estimated total estimated

cost for grading, grinding and paving of \$123,893.00. Chairman Bronk stated that the residents in the area of Smokey Road to County K along 6th Street were notified via letter which was attached for the Board's review as well. He indicated that the road crew has been brushing the area and will be replacing culverts in many locations within the next couple of weeks. He also stated that the work started last year on 4th Street will continue with the 6th St paving taking place first. He also stated that the 4th St work will be weather dependent and probably won't get paved this year but that the road crew will continue to work on cleaning up the rock and fence lines in preparation for the paving next year.

8. Discussion and Possible Action regarding the Winter Snow Plow Policy – Chairman Bronk indicated that after the latest snow storm, it was apparent that the Town didn't really have a policy in place regarding the number of hours our road crew employees were allowed to work before having to take time off. He stated that it is a rare occasion but we probably should have something in place. Clerk Novotny provided correspondence from Nathan Check, Portage County Highway Commissioner, relating to the guidelines that Portage County uses. Board members discussed the possibility of having an On Call list of individuals that would be available should there be a need. Chairman Bronk asked Clerk Novotny to add the topic to an upcoming newsletter in hopes of obtaining a local resident that would be available should the need exist. Additionally, Chairman Bronk stated that he's spoken to the members of the road crew who felt that possibly running the fourth truck, therefore, minimizing the routes for each driver would be beneficial. The Board felt that was a good idea as well and will look at making changes closer to the winter plowing season.
9. Community Center Future Plans – Chairman Bronk stated that a letter was sent to Mayor Wiza relating to the deed restrictions on the Community Center. Mayor Wiza relayed to Chairman Bronk that the topic will be placed on the City of Stevens Point Plan Commission Agenda the first week of August and that the topic would be placed on the Common Council Agenda the third week of August. A copy of the letter that was sent to Mayor Wiza was provided to Board members for their reference as well.
10. Wisconsin Towns Association request for Transportation Resolution – Chairman Bronk stated that included in the Board Member packet was a request from the Wisconsin Towns Association relating to a proposed transportation resolution. Supervisor Dodge stated that she would like to add a sentence indicating, whereas, revenue such as sales tax generated from internet sales be designated towards the transportation budget. Chairman Bronk also stated that he would suggest that the sentence relating to Wisconsin motorists paying significantly less gas tax be removed. Clerk Novotny will make the suggested changes and add the topic to the next agenda for the Board to review and approve at that time.
11. Chairman Bronk presented the June 2018 Treasurer's Report to the Board. Motion (Dodge/Johnson) to accept the report as submitted. Motion carried 3-0.
12. Chairman Bronk presented 2018 Budget vs. Actual Report.
13. Motion (Dodge/Johnson) to approve checks numbered 33399 to 33427 and ACH transaction number 180739. Motion carried 3-0.
14. Clerks Report – Clerk Novotny was very happy to report to the Board that the June 2017 storm damage review and approval by the State of Wisconsin Department of Military Affairs has recently been completed. She reported that the original documentation had to be resubmitted to the State due to change in staff over a variety of agencies. Regardless, the State has approved "assistance in the amount of \$18,875.65 for the \$26,795.64 in damaged incurred during the severe thunderstorm on 6/11/2017". The funds will be distributed to the Portage County Emergency Management Director for distribution to the Town of Stockton. The next information that Clerk Novotny shared was in regards to the way that the financial reporting/recordkeeping needs to occur for short term loans processed in QuickBooks. This was at the suggestion of Jeff Kropp from

Accounting Workshop which is the accounting firm that we contract with to complete the annual Form CT which is submitted to the State each Spring. Clerk Novotny indicated that the August 14th Partisan Primary Election preparations are going well. The Wisconsin Elections Commission recently enacted some mandatory training modules for Clerks to complete prior to continuing with any WisVote entering. WisVote is the system that the State uses as its election software. Clerk Novotny completed the module training on Monday. As a reminder, the last day to register to vote or to vote absentee (prior to election day) is Friday, August 10th, 2018 as no election registration or voting can take place the Monday prior to the election. Clerk Novotny reported to the Board that the pet licensing software integration went very smoothly. The County will allow us to maintain the current J Mael system but will be turning off all access as of September 1st, 2018. In June, Clerk Novotny attended a training session to learn how to utilize the Ascent system. Subsequently, she spent about eleven hours pulling reports and information from the old system and entering it in to the new system. This is in comparison to spending approximately \$800 to have the company do a data download. Clerk Novotny also reported that the EMS team will begin utilizing the Town Hall for their monthly meetings as their membership roster has been increasing. In addition, Clerk Novotny stated that the State has recently adopted a new law which took place on July 1, 2018 which no longer requires the signature on alcohol beverage retail license applications, operator's licenses and the form relating to an appointment of an agent to be notarized. The State is working on updating the forms. Clerk Novotny will work on updating the individual operator license forms as well. Lastly, Clerk Novotny indicated that the next Town Board Meeting will be on Monday, August 13th, 2018.

15. Correspondence – Chairman Mike Bronk shared a number of emails from Portage County Executive Chris Holman in regards to the possible County wide referendum and subsequent worst/best case scenarios. He also shared a 2019 Bridge/Culvert Aid Application that was received from the Portage County Highway Department Commissioner, Nathan Check.
16. Chairman Bronk reminded members that future agenda items should be provided to the Clerk in advance.
17. Motion to adjourn (Johnson/Bronk) at 7:30 pm. Motion carried 3-0.

Respectfully Submitted by:
Lauri Novotny, Town of Stockton Municipal Clerk

Approved: August 13th, 2018
Posted to file: August 14th, 2018