

**Minutes:**

**Town of Stockton Board Meeting**

**Tuesday, May 23<sup>rd</sup>, 2017**

**Town Hall, 7252 6th Street, Custer, WI**

**6:30 pm**

1. Call to Order by Chairman Michael Bronk at 6:33 pm. The Pledge of Allegiance was recited. Supervisor Jeanne Dodge, Supervisor Terry Johnson, Treasurer Sandy Walters and Clerk Lauri Novotny also present. Representing the Town of Plover were Supervisors Joe Firkus and Jim Garbe. Representing the Town of New Hope were Chairman Dan Zaborowski and Supervisor Timm Raddatz. Road Foreman Jeff Herman was present as well. The Stockton Emergency Services Department was represented by Fire Chief Chris Kluck and Deputy Chief Joe Brandt. Also present were Jim Hopp, Chris Lokken from American Asphalt, Brian Nevala from Fahrner Asphalt Sealers, and Brian Helton of A-1 Services.
2. Motion (Dodge/Johnson) to approve the agenda for May 23<sup>rd</sup>, 2017. Motion carried 3-0.
3. Motion (Dodge/Johnson) to approve the minutes for the regular Town Board Meeting of May 8<sup>th</sup>, 2017. Motion carried 3-0.
4. Motion (Johnson/Dodge) to approve the minutes for the regular Town Board Meeting of May 15<sup>th</sup>, 2017. Motion carried 3-0.
5. Chairman Bronk stated that Road Foreman, Jeff Herman, previously met with representatives from various vendors to verify exact location of seal coating to be completed on Kennedy Ave. Project 1 is to encompass the main roadway of Kennedy Ave from the previously completed area near County B south towards Shady Drive (approximately 7,475 feet by 22 feet). Project 2 included seal coating of the main intersection of Kennedy Ave and County Hwy B around the median which is approximately 425 feet by 54 feet. Seal coating bids were opened by Chairman Mike Bronk and read out loud. Scott Construction submitted a bid valued at \$22,499 relating to Project 1 and \$3,450 relating to Project 2. Fahrner Asphalt submitted a bid for "Kennedy Ave (New Asphalt to Shady)" with a price of \$13,261.88 using 3/8 Wimme Stone vs a price of \$13,930.55 using 3/8 Cissler Stone. A-1 Services submitted a bid for Kennedy Ave "CR B to Shady" with a bid of \$25,736.87. Chairman Bronk inquired as to the preference of the Town of Plover representatives who indicated that they prefer Scott Construction. Chairman Bronk noted that Scotts bid was much higher in price for which Mr. Brian Nevala from Fahrner indicated that he believed that his bid was incorrect. For this reason, Chairman Bronk stated the bid from Fahrner Asphalt would be disqualified. Chairman Bronk reminded all parties that Kennedy Road is a shared road with the Town of Plover and asked Clerk Novotny to provide a copy of the bids to the Supervisors from the Town of Plover to have them share with their Town Board and keep the Town of Stockton apprised of their wishes. Road Foreman Jeff Herman and Supervisors from the Town of Plover discussed possibly leaving the item listed as "Project 2" until next year as that portion isn't in such dire need at this time but would wait until the Town of Plover reviews the bids.

Motion (Dodge/Johnson) to award the Kennedy Ave Project 1 bid to Scott Construction in the amount of \$22,499 with the understanding that since this is a shared road with the Town of Plover, the final decision to perform the work cannot be made until the Town of Plover Board weighs in with their recommendations. Motion carried 3-0.

6. Seal coating, hot and cold mix bids were opened by Chairman Mike Bronk and read out loud. American Asphalt provided a bid for hot mix at a rate of \$38.57/ton with the Town of Stockton Road Crew hauling materials. Scott Construction provided a cold mix bid of \$39.85/ton with the product being picked up by Town of Stockton Road Crew at the production site of Wimme Sand & Gravel. Scott Construction provided the following bid for sealcoating:

|  |                         |             |
|--|-------------------------|-------------|
| 4 <sup>th</sup> St from Custer Rd to Cty Hwy J   | approx 5,360 ft x 22 ft | \$16,901.00 |
| Rocky Line Court                                 | approx 1,000 ft x 21 ft | \$3,033.00  |
| Ridgeland Court (around corner to Ridgeland Way) | approx 2,650 ft x 21 ft | \$8,038.00  |

|                                     |                          |            |
|-------------------------------------|--------------------------|------------|
| Ridgeland Way (Cty Hwy K to corner) | approx 2,393 ft x 21 ft  | \$7,258.00 |
| North Lane (Ridgeland Ct south)     | approx 375 ft x 21 ft    | \$1,137.00 |
| Esker Rd (West end to Turnaround)   | approx 1,030 ft x 21 ft  | \$3,124.00 |
| Summit Lane                         | approx 175 ft x 21-22 ft | \$550.00   |

Fahrner Asphalt provided the following bid for sealcoating with two options (3/8 Wimme Stone vs 3/8 Cissler Stone):

|  |                   |                     |
|--|-------------------|---------------------|
| 4 <sup>th</sup> St from Custer Rd to Cty Hwy J | \$15,708.00 Wimme | \$16,500.00 Cissler |
| Rocky Line Court                               | \$ 2,195.50 Wimme | \$ 3,062.50 Cissler |
| Ridgeland Court                                | \$ 7,047.44 Wimme | \$ 7,402.78 Cissler |
| Ridgeland Way                                  | \$ 6,267.34 Wimme | \$ 6,583.34 Cissler |
| North Lane                                     | \$ 6,571.44 Wimme | \$ 6,902.78 Cissler |
| Esker Rd                                       | \$ 3,404.20 Wimme | \$ 3,575.84 Cissler |
| Summit Lane                                    | \$ 687.56 Wimme   | \$ 722.23 Cissler   |

As indicated by Brian Nevala of Fahrner Asphalt, he provided a bid utilizing Cissler Stone as he felt this would lay nicer and be a better fit for the roads in question.

A-1 Services provided the following bid for seal coating:

|                                 |              |
|---------------------------------|--------------|
| Rocky Line Court                | \$ 3,697.59  |
| Ridgeland Court & Ridgeland Way | \$ 16,823.36 |
| North Lane                      | \$ 2,060.55  |
| Esker Rd                        | \$ 3,993.85  |
| Summit Lane                     | \$ 625.45    |

Chairman Bronk did inquire as to the bid for 4<sup>th</sup> St and was told by Mr. Brian Helton of A-1 Services that he did measure and complete an estimate, however, he did not transfer the information over to the bid that was submitted. Clerk Novotny also noted that the bid included a comment stating "Including Crack Fill on Kranski" but the Town of Stockton does not have a road named Kranski.

Chairman Bronk suggested that since both Kennedy Ave is a shared road and the determination the outcome of that project will determine the funds available for the remainder of our road projects including a proposed project with the Town of New Hope.

Motion (Dodge/Bronk) to postpone the decision for seal coating, hot and cold mix until further determination can be made of funds available. Motion carried 3-0.

- Five Corners Road shared project proposal – Chairman Bronk indicated that both the Town of Stockton Board and the two members of the Town of New Hope Board discussed the deterioration of the shared Five Corners Road. The portion needing repair is approximately 2,420 ft according to Chairman Bronk. Town of New Hope Chairman Dan Zaborowski and Supervisor Timm Raddatz both agreed that the road is in need of repair but stated that funding is very tight in their Town. Chairman Bronk indicated that he requested a proposal from Chris of American Asphalt for budget purposes only and provided a copy to the two members from the Town of New Hope. Chairman Bronk encouraged the Town of New Hope representatives to discuss possibly splitting the cost of repairs to the pavement over a two year time span to allow the Town of New Hope to essentially repay the Town of Stockton over a period of time verses all at once to help alleviate budget issues for the Town of New Hope. Chairman Bronk stated that, at a minimum, we should place a traffic counter in the area to be able to have a better understanding of the traffic on the road specifically. In addition, the Town of New Hope representatives will discuss with their Town Board and keep the Town of Stockton apprised of their recommendations.

Motion (Dodge/Johnson) to advertise for bids for the shared road project on Five Corners Road and place a traffic counter in the location to be able to document traffic on the road. Motion carried 3-0.

- Anyone wishing to address the Board – Jim Hopp inquired as to what the plans are for 5<sup>th</sup> St from Cty Hwy J to the East. He indicated that there are several places of concern. Chairman Bronk stated that the Road Crew had a number of patches in place last year but that they need to work on this road again as he is aware that there are issues with the road and the fact that many areas have sunk.

9. Emergency Services Report:

**Fire Chief General Report** – Fire Chief Chris Kluck reported to the Board that the Department is in the process of training and recruiting. He stated that they are also in the process of certification of all members on the new engine which has now been repaired. He informed the Board that Deputy Chief Greg Jones has recently participated in Incident Command Training and that the Department participated in the Adopt A Road clean up this past weekend.

**Fire Report** – Fire Chief Chris Kluck reported a recent trench rescue call in which the individual was buried/trapped to his chest. According to Chief Kluck, the call went flawless. The members worked very well with Plover during this incident. Chief Kluck also stated that he's been working closely with Clerk Lauri Novotny on the budget which he believes is doing well. He reported that during the January thru June time frame, this is where we will typically see the larger expenses as the members work on repairing items that have had wear and tear throughout the winter months. This is also when the personal protection equipment is usually replaced. As the year progresses, the second half of the year generally relates to testing of equipment and is much less costly than the beginning of the year, according to Chief Kluck. In addition to discussing the budget with the Board, he discussed the need of uniforms and his rationale for utilizing custom made shirts verses the Class A uniforms. He showed the Board the shirts as well as the jackets that have been purchased. He also noted that the jackets are about \$90 each which the Department picks up one-half of the cost with the member covering the other one-half if they're interested in a jacket. Chief Kluck reported that the County has recently ID'd everyone and all members have been credentialed. He showed the ID tag that is required of all members.

**EMS Report** – Deputy Chief Joe Brandt thanked the Board and Chief Kluck for giving him the opportunity to serve in his position. He stated that there are seven members currently with one in the process of being credentialed. He also reported that there are two new possible recruits. His goal is to have ten members by the end of summer. In addition, he reported that they've had a total of 22 calls recently. He stated that he believes his transition to the leadership role has been going very well. He stated that the EMS team has requested joint training with the Fire Fighters so that is in process of being scheduled. Deputy Chief Brandt also reported that the monthly meetings will consist of educational information which he believes will better serve the team members.

10. 2017 Road Work – Chairman Bronk reported to the Board that due to the amount of rain we've had lately, the Road Crew is behind on crack filling. Many of the roads that need to be chip sealed require crack filling first which will be a priority for the Road Crew as soon as there is dryer weather.
11. Treasurer Sandy Walters presented the April 2017 Treasurer's Report to the Board. Motion (Dodge/Johnson) to accept the report as submitted. Motion carried 3-0.
12. Chairman Bronk presented 2017 Budget vs. Actual Report.
13. Motion (Dodge/Johnson) to approve checks numbered 32361 to 32379. Motion carried 3-0.
14. Chairman Bronk presented the application materials and fee received from the Mid-State Sisters of Skate to obtain a temporary Class "B" picnic licenses for the events scheduled on June 10<sup>th</sup>, 2017, August 12<sup>th</sup>, 2017 and September 9<sup>th</sup>, 2017. Motion (Johnson/Dodge) to approve the Temporary Class "B" License request by the Mid-State Sisters of Skate for the events scheduled on June 10<sup>th</sup>, 2017, August 12<sup>th</sup>, 2017 and September 9<sup>th</sup>, 2017 and to grant such licenses for issuance. Motion carried 3-0.
15. The Board was presented with the application materials and associated fee received from three individuals wishing to obtain Town of Stockton Operator's licenses for the period of July 1<sup>st</sup>, 2017 to June 30, 2018. Motion (Dodge/Johnson) to approve the Operator's License applications for Brenda Marie Cieslewicz, Kathleen Ann Herman and Shaun V. Przybylski and to grant such license for issuance. Motion carried 3-0.

16. Clerks Report – Clerk Lauri Novotny informed the next Town Board Meeting is scheduled for Monday, June 12<sup>th</sup>, 2017. She also stated that she’s in the process of collecting application materials from local retail establishments and operators in regards to their alcohol licensing which expires on June 30<sup>th</sup>, 2017. Clerk Novotny also mentioned that she doesn’t feel that she has enough new information to provide to residents in the form of a Summer Newsletter, therefore, the next newsletter won’t be until the fall.
17. Correspondence - Chairman Bronk shared a letter received from Jennifer McNelly, Water Resource Specialist with Portage County Planning and Zoning in regards to water samples collected from a residence on 4<sup>th</sup> Street. He also notified the Board of the 2017 Recycling Grant Announcement that will be awarded to the Town of Stockton in the amount of \$5,256.64 which is about \$500 above what we had anticipated.
18. Chairman Bronk reminded members that any item wishing to be on a future agenda should be provided to the Clerk in advance.
19. Motion to adjourn (Johnson/Dodge) at 7:44 pm. Motion carried 3-0.

Respectfully Submitted by:  
Lauri Novotny, Town of Stockton Municipal Clerk

Approved: June 12<sup>th</sup>, 2017  
Posted to file: June 13<sup>th</sup>, 2017