

Minutes:

Town of Stockton Board Meeting

Monday, August 22nd, 2016

Town Hall, 7252 6th Street, Custer, WI

6:30 pm

1. Call to Order by Chairman Mike Bronk at 6:30 pm. The Pledge of Allegiance was recited. Supervisor Jeanne Dodge, Supervisor Jerry Piesik, Treasurer Sandy Walters and Clerk Lauri Novotny also present. Representing the Town of New Hope were Chairman Dan Zaborowski and Supervisor Todd Knepfel. Representing the Emergency Services Team were Fire Chief Chris Kluck and Deputy Fire Chief Greg Jones. Present from the Parks Committee were Terry Johnson and Marie Helminiak. Tom Stack and Shawn Stack were also present.
2. Motion (Dodge/Piesik) to approve the agenda for August 22nd, 2016. Motion carried 3-0.
3. Motion (Piesik/Dodge) to approve the minutes for the regular Town Board Meeting of August 8th, 2016. Motion carried 3-0.
4. 2017 Five Corners Road shared project proposal – Chairman Bronk indicated that he recently asked Chris from American Asphalt to provide a proposal for budget purposes for proposed road work on Five Corners Road which is a shared road with the Town of New Hope. Town of New Hope Chairman Dan Zaborowski and Supervisor Todd Knepfel were provided copies of the proposal of which there were two options. The first was for “Wedge & Overlay” of approximately 2,420 feet x 18.5 feet wide for an estimated budget price of \$47,800.00. The second option was for “Pulverize & Pave” of approximately 2,420 feet x 20 feet wide for a budget price of \$46,600.00. Chairman Bronk stated that we would need actual bids once the time comes but the figures are for budget purposes only so that both the Town of New Hope and the Town of Stockton would be able to place the information in their 2017 budget discussions and then stay in touch regarding the project in 2017. As this road is a shared road, both Towns would be responsible for one-half of the cost incurred. Both representatives from the Town of New Hope agreed that the road is in need of repair and will keep the Town of Stockton informed as to the ability to complete the project in 2017.
5. Open and evaluate Town Hall Parking Lot bids - Chairman Bronk stated that during the Annual Meeting, the Town Hall parking lot was discussed, stating that it’s starting to show age. A total of three sealed bids were received by Clerk Lauri Novotny. Bids were opened by Chairman Mike Bronk. Arrow Precision Asphalt Maintenance, LLC provided a bid which included two coats of cold tar sealer and white or yellow Sherwin Williams paint for line striping for a total bid of \$4,450.00 of which \$450.00 is for the striping. Fahrner Asphalt Sealers LLC provided a bid which included two coats of asphalt emulsion sealcoat and re-striping with yellow traffic paint for a total bid of \$9,525.00. A third bid was received from A-1 Services which included two coats of cold tar sealer and DOT recommended latex yellow paint for the parking lot striping for a total bid of \$5,230.00 of which \$600.00 is for the striping.

Motion (Dodge/Piesik) to postpone a decision regarding the seal coating and striping of the Town of Stockton Parking Lot pending discussion and recommendations by our Road Foreman. Motion carried 3-0.
6. 2016 Kennedy Ave shared project proposal – Chairman Bronk shared information received from the Town of Plover Chairman, Tim Karcheski, in regards to seal coating Kennedy Ave which is a shared road between the Town of Plover and the Town of Stockton. He indicated that there may not be time yet this year to get the work done as weather may be a factor. Another concern that Chairman Bronk expressed is that this type of project may require public notice and this is just one quote from Scott Construction via the Town of Plover. Chairman Bronk would like to look at our budget to see if there is funding available and do it this year or next year but that the bid and/or posting process must be followed. Chairman Bronk will discuss with the Road Foreman and the topic will be placed on the next agenda as well.
7. Anyone wishing to address the Board – Mr. Tom Stack came forward to address the Board regarding the placement of Geo-Caching items in the Town of Stockton Park. He further explained the process and showed

the Board Members examples of items that he would like to place within the park. Shawn Stack also addressed the Board to further explain the Geo-Caching process as well. Supervisor Dodge stated that since the Park Committee has been so instrumental in the creation and implementation of the existing park that she would prefer that Mr. Stack meet with the Park Committee to discuss. The next Park Committee meeting will be held on September 6th, 2016 at 6:30 pm.

Supervisor Dodge mentioned to the Board that she recently received a call regarding a horse that was attacked by what they think was a cougar somewhere near 4th St. She stated that individuals with animals are concerned and have contacted the DNR. Chairman Bronk asked what the DNR's stance is on the topic. Supervisor Dodge stated that they are interested in documenting the presence.

Deputy Fire Chief Greg Jones requested the Road Crew to repair the culvert at the corner of Hwy J and Red Fox Trail. He indicated that there is road side gravel that has been piling up in the ditch to where the culvert is completely buried and water is now sitting in the ditch area, unable to flow through the culvert. Clerk Lauri Novotny will notify the Road Crew.

8. Emergency Services Report:

Fire Chief General Report – Fire Chief Chris Kluck stated that the Department has been involved in recruiting of one female firefighter with the decision for hire to be made shortly. In addition, there is a possibility of a transfer of a firefighter from another Department.

He also indicated that they continue to utilize the Fire House for training with multiple other Departments. Fire Chief Kluck reported that the Fire Department Officers continue to meet once per month, recently working on setting priorities, more specifically as it relates to Incident Command, Accountability and Sizing Up Accident Scenes with the EMS Team.

Fire Chief Kluck stated the Department had a total of six calls within the last month with two of them being mutual aid calls and one false alarm. He also reported that the Department is on track as far as tracking fire calls, expenses, etc. in preparation for the 2017 audit.

Fire Chief Kluck also stated that he is in the process of obtaining a group photo of the EMS and Fire Departments as well as a joint photo.

Lastly, Fire Chief Kluck informed the Board that he received notice from the DNR indicating that Eron Beef has met all of the disposal requirements and the case has been sufficiently closed. The email received by the Fire Chief indicated that as of August 22, 2016, Eron Beef has been cleared of everything associated with the investigation.

Review of Fire Department Bylaws and Fire Department Social Media Policy – Fire Chief Chris Kluck reported to the Board that before adding people to the Department, a clear set of objectives and rules, was necessary to ensure safety as this is the number one priority within the Department. The next meeting is Wednesday night and he will be explaining to the current members the importance of these two pieces of documentation and obtaining their signatures as well. There was a question as to the liability of the Town and the Department in one section of the bylaws. Clerk Lauri Novotny will inquire with our Insurance Agent and report back to the Fire Chief with the information once obtained.

EMS Report – Fire Chief Chris Kluck indicated that the EMS Team members are in the process of completing their re-certifications. He also stated that both EMS Captain Trudy Peters and Deputy Fire Chief Greg Jones are working on joint training with both the EMS and Fire Departments to be held once per quarter.

9. 2016 Road Work – Chairman Mike Bronk reported that 4th Street is currently closed except to local traffic during the repaving process.

10. Town of Stockton Park Sign Upgrade Request and Park Update – On behalf of the Parks Committee, Terry Johnson requested a yard light in the area for safety as well as winter skating as it gets dark rather early at that time of year. Board members agreed. Clerk Lauri Novotny will contact Alliant Energy to inquire as to the cost

and timeline for installation. Chairman Bronk referenced the proposed update to the Town of Stockton Park sign. Marie Helminiak explained the proposed updates and requested approval of the Board to order the sign with the changes discussed with Board Members regarding the hours and recreational seasons. Motion (Dodge/Piesik) to approve the Town of Stockton Park additional park signage. Motion carried 3-0.

11. Discussion regarding Published Notices – Chairman Bronk stated that we have different requests that come to the Board of which some require published notices. For example, Alcohol/Beverage Retail Licenses require published notices and are charged for such notice. We also have some that are approved by the Board and require a published notice. In this case, we currently are not charging the requestor for the publishing. A discussion was held between Board Members and a decision made to place the topic on the next agenda in the form of a resolution to recoup actual costs involved with publication and postage for notification to surrounding neighbors. This is with the understanding that the Board would not act upon the request until funds have been received for the request just as in the case of Alcohol/Beverage licensing.
12. The Board was presented with the application materials and associated fees received from one individual wishing to obtain Town of Stockton Operator’s license for the period August 22nd, 2016 to June 30, 2017. Motion (Dodge/Piesik) to approve the Operator’s License application for Katie Marie Glodowski and to grant such license for issuance. Motion carried 3-0.
13. Motion (Piesik/Dodge) to approve checks numbered 31632 to 31667 and ACH transactions numbered 160602 to 160604. Motion carried 3-0.
14. Chairman Bronk presented 2016 Budget vs. Actual Report.
15. Treasurer Sandy Walters presented the July 2016 Treasurer’s Report to the Board. Motion (Dodge/Piesik) to accept the report as submitted. Motion carried 3-0.
16. Correspondence
 - a) Chairman Bronk presented a copy of a Wisconsin DOT notice regarding a Public Meeting to be held on August 30th from 5:00 – 6:30 pm. The notice received indicates that the Wisconsin DOT will no longer be mapping the Hwy 10 Bypass in this area.
 - b) A meeting of Portage County Planning and Zoning Department Text Amendment for Portage County Shoreland Zoning Ordinance notice was shared as well. Chairman Bronk indicated that this doesn’t apply to the Town of Stockton at this time.
 - c) Chairman Bronk referenced an email regarding a Joint Meeting to review Farmland Preservation Plan which is scheduled for Tuesday, August 23rd at 6:30 pm.
 - d) Chairman Bronk indicated that the Town recently received its quarterly Charter franchise fees in the amount of \$1,274.29.
 - e) The 2016 Town and Village Workshops offered by the UW Extension brochure was shared with the Board Members. There are nine locations for the workshops throughout Wisconsin and Board Members were encouraged to attend if they so desire.
 - f) Chairman Bronk shared correspondence received from the Wisconsin Department of Revenue showing the 2016 Statement of Changes in Equalized Values.
 - g) Also shared with the Board was information recently received from the Wisconsin Department of Revenue regarding the 2015 Assessment to Sales Ratio Analysis.
 - h) Chairman Bronk provided copies of the Wisconsin Department of Administration Preliminary Estimate of January 1, 2016 population showing the Town of Stockton estimate of 2,983 estimated people.
17. Clerk Lauri Novotny reminded the Board of the upcoming Board Meeting that is scheduled for September 12th, 2016 and the Public Hearing for the Proposed Update to the Comprehensive Plan is scheduled for September

13th, 2016 at 6:30 pm. Clerk Novotny requested RSVP information from the Board Members for the Wisconsin Towns Association Meeting scheduled for September 26th, 2016 so that she could provide an accurate count to the Wisconsin Towns Association per their request.

18. Review and Update Stockton Comprehensive Plan – Supervisor Dodge stated that she would like to incorporate all of the changes made by the Plan Commission including the recent Hwy 10 bypass updates. Chairman Bronk requested that some additional changes, more specifically, as indicated below:

Section 3.3 Inventory and Analysis of Transportation Plans/Programs

A. USH 10 Upgrade and Relocation

The WisDOT's Corridor 2020 Plan identified USH 10 as a "backbone route" from USH 41, near Appleton, west to I-39 and a "multi-lane connector" from I-39 west to Marshfield.

The proposed Stevens Point bypass for USH 10, originally planned to be finished within this 20-year planning period, had been put on hold due to lack of available funding at the State DOT level. Any upgrades to USH 10 on the current corridor will need to compete for funding with other projects throughout the state.

Explanation of arterials, collectors, and local roads define what entity has responsibility for administration oversight regarding decision making authority for those road categories. US Highway 10 exists for interstate and intrastate transportation needs, not for Town primary benefit. From a Town perspective, there may be significant negatives to rural quality of life in the event that US Highway 10 is upgraded on the current corridor. There are also potential negatives to Town tax base and family/business disruption depending on the nature of the upgrades. Any upgrades on the current corridor must take into account emergency response times and timely access for emergency vehicles and personnel. The Town of Stockton requests that WisDOT planners dialog with the Town Board on ways to minimize negatives and create positives to the extent possible- understanding that WisDOT is the decision maker regarding USH 10 issues and controversies.

Motion (Dodge/Piesik) to have Portage County Planning and Zoning incorporate all of the changes that the Plan Commission made along with the recent Board suggested changes, make a final copy, print it and provide copies to Board Members prior to the September 13th Meeting. Motion carried 3-0.

19. Motion to adjourn (Piesik/Dodge) at 8:02 pm. Motion carried 3-0.

Respectfully Submitted by:
Lauri Novotny, Town Clerk

Approved: _____, 2016
Posted to file: _____, 2016, LN